

BID PROPOSAL

**For:
PUBLIC WORKS VEHICLE UPFITTING OF
SHERIFF'S SWAT VAN**

2025

**SKAGIT COUNTY
DEPARTMENT OF PUBLIC WORKS**



**SKAGIT COUNTY
Public Works Department
1800 Continental Place
Mount Vernon, WA. 98273**

PROPOSAL

Upfit of One (1) Skagit County Sheriff Department SWAT Van

**BOARD OF SKAGIT COUNTY COMMISSIONERS
1800 CONTINENTAL PLACE
MOUNT VERNON, WA. 98273**

2025

All bid envelopes must be plainly marked on the outside, **"Sealed Bid for Sheriff Department SWAT Van to be opened at 2:00 P.M., July 28, 2025."**

Sealed bids will be received at the following location by one of the following delivery methods no later than **Monday, July 28, 2025, at the hour of 2:00 p.m.** No late bid will be considered.

Bids may be hand deliver to: The Reception Desk of Skagit County Commissioners Office
located at 1800 Continental Place
Mount Vernon, WA 98273

or,

Bids may be mailed to: Skagit County Commissioners
1800 Continental Place
Mount Vernon, WA 98273-5625

The bid opening date for this project will be **Monday, July 28, 2025.** The bids will be opened and read after **2:00 p.m.** on this date.

CONDITION OF AWARD:

It is the intent of Skagit County to award a contract to the lowest responsive and responsible bidder. All terms and conditions listed in the Contract Provisions and Specifications apply to this condition.

ENTIRE PROPOSAL TO BE RETURNED AS YOUR BID PACKAGE

**FAILURE TO SIGN OR COMPLETE ALL INFORMATION CAN RESULT IN REJECTION OF THE
PROPOSAL AS NON-RESPONSIVE.**

PROPOSAL

BID DUE ON Monday, July 28, 2025, NO LATER THAN 2:00 p.m.

Having carefully examined all documents enclosed herein, the undersigned proposes to perform all work in strict compliance with all documents, for the amount set forth below.

- ☐ Bid form must be signed.
- ☐ Use ink and print legibly.
- ☐ Unit prices, when relevant, are mandatory and shall control.
- ☐ Initial and date any changes, erasures, or cross-outs.

This certifies that the undersigned has examined the entire bid proposal and contract provisions and specifications for the:

Upfit of ONE (1) Skagit County SWAT Van

and that the contract governing the work embraced in this work, and the method by which payment will be made for said work, is understood. The undersigned hereby proposes to undertake and complete the work, or as much thereof as can be completed with the money available in accordance with the said description of work and contract, and the following schedule of rates and prices:

(Note: Unit prices for all items, all extensions, and total amount of bid shall be shown. All entries must be typed or entered in ink.)

Bid Opening: July 28th at 2:00 P.M.

NAME OF FIRM OR INDIVIDUAL: _____

ADDRESS: _____

BY: _____ TITLE: _____

TELEPHONE NUMBER: _____

PROPOSAL

BID PRICE OF UNIT: \$ _____

DELIVERY COST \$ _____

ADD SALES TAX: % _____ \$ _____

TOTAL COST TO SKAGIT COUNTY: \$ _____

Approximate delivery date: _____

ENTIRE PROPOSAL TO BE RETURNED AS YOUR BID PACKAGE

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PROPOSAL AS NON-RESPONSIVE

FOR EVALUATION AND AWARD PURPOSES

The bidder is hereby advised that by signature of this proposal he/she is deemed to have acknowledged all requirements and signed all certificates contained herein.

The undersigned hereby agrees to pay labor not less than the prevailing rates of wages in accordance with the requirements of the special provisions for this project.

Upfit Specifications Check List

| Requirements / Specifications: Please fill in "Yes" or "No" for each item, add attachments as needed for clarification. | | Conformance Yes / No |
|--|---|-------------------------|
| A. | TRANSIT VAN PREP: | |
| Prep County-supplied Ford Transit High Roof Van for pre-wiring, prep for interior lining and provide anchor points for installation of all partitions, counters, cabinets, and boxes. Includes removal of cab area headliner to run all necessary lines and wiring. | | |
| B. | INSULATION & LINING: | |
| 1" urethane spray-foam insulation in exterior walls and ceiling of Transit van, as space allows. No insulation sprayed in rear doors or side slider door. County will not accept batt insulation or any type of settling, absorbent type insulation. | | |
| C. | INTERIOR LINING WALL & CEILING: | |
| Full interior walls and ceiling of the Ford Transit cargo van to be lined in 14ga aluminum, pre-painted white. Rear doors and slider side doors do not need to be lined. All paneling is to be professionally installed by contractor using double-side tape or with removable fasteners and will follow the tapering contour of the Transit van interior. All interior lining must also include aluminum trim work between wall/ceiling joints. | | |
| D. | PARTITION: | |
| One (1) front partition, solid with no pass-through, mounted directly behind front seats to separate cab seating area from the cargo area. Tubular aluminum construction anchored to floor & ceiling, painted white to match interior lining with opening with sliding window. The right-side of the partition, near side slider door, to contain an area to house light switches, and firetruck style grab handle. On the front side of partition 2 county supplied rifle locks to be mounted. Location will be finalized during the preconstruction meeting. | | |
| E. | FLOORING: | |
| Subfloor shall be 3/4" plywood top coated with heavy duty spray on bed liner (black) applied by the contractor on the full floor of cargo area (from cab guard wall back), up the side walls to match the height of the wheel-wells and in the full stepwell area of the curbside slider door. | | |
| F. | INTERIOR SHELVING, CABINETRY, COUNTERS AND WORKSPACE: | |
| All cabinetry, counters, shelves, and interior paneling shall be aluminum and painted white. All cabinetries must match the curvature of the van interior and shall be anchored appropriately into the van wall structure ribs and attachment points. Cabinetry must be constructed of 1/8" aluminum. All latches must be full-width (no single point) hardware with travel safe, EZ-Latch and hinges must be stainless steel. | | |
| G. | HVAC CABINET/DUCTING: | |
| Custom vented HVAC cabinet around Ford OEM option (57G) (auxiliary A/C unit), including ducting along driver side floor as necessary to other parts of the van for air distribution. This cabinet should be easily removable or have easy access to the auxiliary A/C unit for servicing. All heating and air conditioning inside this van requires the engine to be running and are controlled by the overhead console controls in the cab. | | |
| H. | CONSOLE: | |
| Fabricate and install console between Driver and Passenger seats for: | | |
| <ul style="list-style-type: none"> • Custom Customer supplied radio installation. • Reference section I-M | | |
| I. | ELECTRICAL SYSTEM: | |
| Electrical components shall be installed between driver & passenger seats in custom center console. All components should be installed hard mounted inside of a console, with easy access for servicing. A wiring diagram shall be included with the van for all electrical systems added by the contractor. Dimensions to be finalized in Preconstruction meeting. | | |
| J. | 12v ELECTRIC AUXILIARY BATTERY: | |
| The supplied Ford Transit van will come factory-equipped with two (2) batteries. The contractor is to add two (2) deep cycle Group 31 batteries to power the inverter and the cargo area's power functions (lighting, outlets, awning, inverter) The auxiliary batteries are to recharge through a charger system whenever the van is running and whenever the van is plugged into shore power. | | |
| K. | 12V ELECTRICAL BATTERY DISCONNECT: | |

| | | |
|----|--|--|
| | One (1) master disconnect switch in cab, near driver seat cutting off all power from the two (2) auxiliary batteries and allows the house batteries to recharge whenever van engine is running and whenever shore power inlet is plugged in and being utilized. | |
| L. | 12V ELECTRICAL BATTERY SEPARATOR AND CHARGER: | |
| | Electrical system to include one (1) battery separator/isolator to prevent chassis batteries from being drawn down (SP-1314-200 or equivalent) and one (1) Battery Charger (Samlex SEC-1215UL or C-TEK 56-353 or equivalent). Both separator and charger shall be automatic, not requiring person interaction for operation. | |
| M. | 110V ELECTRICAL INVERTER: | |
| | One (1) 3,000W Xantrex Freedom series Inverter-Charger (model Freedom SW-3012 or equivalent) w/ built-in charger & transfer switch. This unit will power up five (5) interior 110V outlets (See P). | |
| N. | 110V ELECTRIC SHORE INLET: | |
| | A 15 Amp weatherproof shore power inlet (to bring shore power into the van from extension cord) shall be installed rearward of the driver door on the exterior. This will allow the auxiliary batteries to recharge each time the truck is parked and not being used. An automatic transfer switch shall be included with the shore inlet. | |
| O. | 110V ELECTRICAL OUTLET: | |
| | Five (5) 110V interior outlets, all with built-in USB charge Two (2) outlets shall be installed on the driver and passenger side of partition, and one (1) on passenger wall, and two (2) at rear of van. Locations will be finalized during preconstruction meeting. | |
| P. | 12V ELECTRICAL INTERIOR LIGHTING: | |
| | Five (5) interior LED cargo lights able to go from White to Red, 6" round shall be installed on van cargo ceiling. All lights are to be on one single switch located at the side slider door on the front partition. Lights are to be 2-position lights (Off-On) and switch from white to red. (Maxxima or Whelen or equivalent) | |
| Q. | 12V ELECTRICAL SCENE LIGHTING: | |
| | Supply & Install (4) exterior, 12VDC Whelen PELCC LED entry lights: 2 at rear doors of Van, 1 per each side of Van. Scene lights on 3 switches located at the side slider door on the front partition. Locations will be finalized during preconstruction meeting. | |
| R. | PAINT | |
| | Whenever paint is required on, but not limited to the following: all linings (walls & ceiling), paneling, custom cabinets, raw metal, countertops (countertops to be smooth finish), and storage boxes, are to be powder coated Ford oxford white (YZ), in the event an item is not able to be powder coated, Ford Oxford white (YZ) PPG acrylic gloss urethane paint will be accepted with prior authorization from Skagit County. The only exception is for the floor heavy duty spray on bedliner is black. | |
| S. | DELIVERY: | |
| | Delivery of completed van to Skagit County Public Works, 201 East Avon Ave. Burlington, WA 98233 with weight slip. | |
| T. | DESIGN DRAWING: | |
| | All bidders may be asked to submit design drawings, AutoCAD is preferred by the county with bid submission. Drawing to include top, exterior side, rear & front layout views, plus interior side, rear & front views. | |
| U. | MANUALS & DOCUMENTS: | |
| | At time of delivery to Skagit County. Vehicle is to be weighed & delivered with an operator's manual and all OEM manuals included (HVAC, lighting, Blue Sea). | |
| V. | PRE-CONSTRUCTION MEETING: | |
| | A minimum of one (1) hour pre-construction meeting will be held after the bid award, but prior to the start of vehicle upfit, at the County Shop: 201 E. Avon Ave. Burlington, WA 98233. Any location, color and final details will be finalized at this time. | |

BID ITEM: Upfit of One (1) Skagit County Sheriff Department SWAT Van
Bid Opening: July 28, 2025, at 2:00PM

List any clarifications needed for any items A-V. Please attach an additional sheet if more space is needed.

List other features, not listed but include in your bid that may be of value to Skagit County:

List warranty offered:

FAILURE TO SIGN OR COMPLETE ALL INFORMATION ON THE FORMS PROVIDED CAN
RESULT IN REJECTION OF THE PROPOSAL AS
NON-RESPONSIVE.

PROPOSAL – Signature Page

The bidder is hereby advised that by signature of this proposal he/she is deemed to have acknowledged all requirements and signed all certificates contained herein.

The undersigned hereby agrees to pay labor not less than the prevailing rates of wages in accordance with the requirements of the special provisions for this project.

A proposal guaranty in an amount which is equal to five percent (5%) of the total bid price, in the form as indicated below is attached hereto:

CASHIER'S CHECK In the amount of \$ _____ Dollars

☐ CERTIFIED CHECK In the amount of \$ _____ Dollars
(Payable to Skagit County)

☐ PROPOSAL BOND In the amount which is equal to five percent (5%) of the total bid price.

Receipt is hereby acknowledged of Addendum(s) No.(s) _____, _____ & _____



Signature of Authorized Official(s):

Firm Name:

Address:

Phone No.

State of Washington Contractor's License No. _____

UBI No. _____ Employment Security Department No. _____

Note:

- (1) This proposal form is not transferable, and any alteration of the firm's name entered hereon without prior permission from the Skagit County will be cause for considering the proposal irregular and subsequent rejection of the bid.
- (2) Should it be necessary to modify this proposal either in writing or by electronic means, please make reference to the following title in your communication: Upfit of One (1) Skagit County Sheriff Department SWAT Van

PROPOSAL MUST BE SIGNED

**FAILURE TO SIGN OR COMPLETE ALL INFORMATION CAN RESULT
IN REJECTION OF THE PROPOSAL AS NON-RESPONSIVE.**

Failure to return this Declaration as part of the bid proposal package
will make the bid nonresponsive and ineligible for award.

NON-COLLUSION DECLARATION

I, by signing the proposal, hereby declare, under penalty of perjury under the laws of the United States that the following statements are true and correct:

1. That the undersigned person(s), firm, association or corporation has (have) not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with the project for which this proposal is submitted.
2. That by signing the signature page of this proposal, I am deemed to have signed and have agreed to the provisions of this declaration.

NOTICE TO ALL BIDDERS

To report bid rigging activities call:

1-800-424-9071

The U.S. Department of Transportation (USDOT) operates the above toll free 'hotline' Monday through Friday, 8:00 a.m. to 5:00 p.m., Eastern Standard Time. Anyone with knowledge of possible bid rigging, bidder collusion, or other fraudulent activities should use the 'hotline' to report such activities.

The 'hotline' is part of USDOT's continuing effort to identify and investigate highway construction fraud and abuse and is operated under the direction of the USDOT Inspector General. All information will be treated confidentially, and caller anonymity will be respected.

MUST ACCOMPANY EACH BID

NON-DISBARMENT CERTIFICATION

Are you on Comptroller General's list of Ineligible Contractors or list of parties excluded from Federal procurement or non-procurement programs? ☐ NO ☐ YES

Company Name: _____

Type of Business ☐ Corporation ☐ Partnership (general) ☐ Partnership (limited)
☐ Sole Proprietorship ☐ Limited Liability Company

FID #: _____

Company Address: _____

The County/State/Zip: _____

Phone: _____ Fax: _____

E-Mail: _____

Print Name of Signatory: _____

Print Title of Signatory: _____

SIGNATURE: _____

MUST ACCOMPANY EACH BID

**FAILURE TO SIGN OR COMPLETE ALL INFORMATION ON THE FORMS PROVIDED CAN
RESULT IN REJECTION OF THE PROPOSAL AS
NON-RESPONSIVE.**

**SUBMIT THE
ENCLOSED PROPOSAL
BOND FORM WITH
YOUR PROPOSAL**

**USE OF OTHER FORMS
MAY SUBJECT YOUR
BID TO REJECTION**

PROPOSAL BOND

KNOW ALL MEN BY THESE PRESENTS, That we, _____

_____ of
_____ as principal, and the
_____ a corporation duly
organized under the laws of the State of _____,
and authorized to do business in the State of Washington, as surety, are held and firmly bound unto
Skagit County in the full and penal sum of five (5) percent of the total amount of the bid proposal of said
principal for the work hereinafter described for the payment of which, well and truly to be made, we bind
our heirs, executors, administrators and assigns, and successors and assigns, firmly by these presents.

The condition of this bond is such, that whereas the principal herein is herewith submitting his
or its sealed proposal for the following construction, to wit:

Upfit of One (1) Skagit County Sheriff Department SWAT Van

said bid and proposal, by reference thereto, being made a part hereof.

NOW THEREFORE, If the said proposal bid by said principal be accepted, and the contract be
awarded to said principal, and if said principal shall duly make and enter into and execute said contract
and shall furnish bond as required by Skagit County within a period of ten (10) days from and after said
award, exclusive of the day of such award, then this obligation shall be null and void, otherwise it shall
remain and be in full force and effect.

IN TESTIMONY WHEREOF, the principal and surety have caused these presents to be signed
and sealed this _____ day of _____, 2025.

(Principal)

(Surety)

(Attorney-in-fact)



Certification of Compliance with Wage Payment Statutes

The bidder hereby certifies that, within the three-year period immediately preceding the bid solicitation date Tuesday, March 18, 2025, the bidder is not a “willful” violator, as defined in RCW 49.48.082, of any provision of chapters 49.46, 49.48, or 49.52 RCW, as determined by a final and binding citation and notice of assessment issued by the Department of Labor and Industries or through a civil judgment entered by a court of limited or general jurisdiction.

I certify under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

Bidder’s Business Name

Signature of Authorized Official*

Printed Name

Title

Date

City

State

Check One:

Sole Proprietorship ☐ Partnership ☐ Joint Venture ☐ Corporation ☐

State of Incorporation, or if not a corporation, State where business entity was formed:

If a co-partnership, give firm name under which business is transacted:

** If a corporation, proposal must be executed in the corporate name by the president or vice-president (or any other corporate officer accompanied by evidence of authority to sign). If a co-partnership, proposal must be executed by a partner.*